

Operational and technical documentation to be submitted under RFP569 (p.8 of Instructions to Offeror)

The operational and technical part of the Proposal shall contain documents proving that the Offeror conforms to all conditions set forth in the present document (Instructions to Offerors and Terms of Reference). These documents would facilitate an objective evaluation of offers and would allow assigning points to the criteria of the technical evaluation based on an informed decision. The Proposal shall contain, but shall not be limited to, the following documents:

- Description of the organization (experience, human resources, technical and managerial capacity in the related field, including company's litigation and arbitration history);
- Copy of registration certificate of the organization;
- Company's portfolio regarding successfully implemented similar assignments;
- Company's list of customers/ beneficiaries of services for previous/on-going projects;
- Work-plan and approach (detailed description of activities, timeline, agenda);
- CVs and certificates of staff proposed for implementation of this project and their role;
- List of envisaged risks related to project implementation
- Detailed budget for the implementation of the assignment (**presented in a separate envelope** as per Instructions to Offerors);
- Other relevant documents.